

Strategic Planning & Budget Committee Minutes

May 21, 2014 – 3:00pm

Room: 9201

Chair: Bob Francis*

Vice-Chair: Lynette Peters*

Note-taker: Julie Bathke*

Administrative/Exempt

Bob Francis*

Gary Kalbfleisch*

Chris Melton

Samira Pardanani*

Veronica Zura

Classified Staff

Jennifer Carnahan

Ann Martin-Cummins*

Lynette Peters*

Linda Weir*

(Vacant)

Faculty

Shana Calaway

Guy Hamilton*

Ernest Johnson*

Amy Kinsel

Aura Rios-Erickson*

Students

Nick Begley

Dillinger James

Vimol Mok*

Stephanie Olsen*

Ian Waller

Ex Officio

Bayta Maring*

Stuart Trippel*

*indicates attendance

- I. Approval of minutes from meeting on May 7, 2014

Minutes from the May 7, 2014 meeting were approved as presented.

- II. Brief Overview of SPBC website

Bob encouraged the group to share the links and information for the SPBC website as a model of transparency. The website includes the aSAP submissions, feedback from the committee, and the feedback and ranking from President's Cabinet. Interim President Daryl Campbell is reviewing all of the submissions and will provide his recommendations and clear feedback, which will also be posted on the website.

It was also noted that there are currently five pending requests for Innovation Funds. These have been reviewed by SPBC and are awaiting review from the President.

III. Strategize review of 2013-14 aSAP reports

Bob reported that last year's submitters of approved aSAPs were given a deadline of May 28th to complete a progress report of their request. This is a matter of assessment, whether the project was successful or not. It is expected that 25 of these feedback forms will be returned.

The group decided to review these in subgroups and report back. There was a discussion about budget implications for projects that are in-process but have not been completed; this was tabled pending further discussion with Holly Woodmansee.

Bob noted that he will send out a reminder about the due date.

IV. Updating of Strategic Plan

As the Strategic Plan is a living document, it is important that SMART goals become SMARTER with the addition of Evaluate and Reevaluate.

Bayta presented a draft document of a brief survey to get feedback from the campus community about the Strategic Plan initiatives and goals. She asked the group to take a few minutes to personally answer the questions and mark potential revisions on the current plan.

Once complete, the group provided feedback on the form/process as well as on the plan:

Form/Process Feedback

- Responders may need information on what is considered strategic
- It would be helpful to know if the responder has gone through the SAP process
- It should be noted how the plan was developed (based on previous feedback)
- The first question should include goals and initiatives
- Ask if the responder's department is currently working on parts of the plan
- Preserving anonymity is important
- People would be more likely to fill out the survey in person

Plan Feedback

- Orientation should be further emphasized
- There should be mention of increasing the quality of education and providing enhanced experiences

- Internationalizing the campus should include staff and faculty
- A goal should be to increase multicultural competency at all levels and increase the ability to serve the diverse needs of the campus

Bob said that this should be distributed to constituencies soon so that the committee can begin work on revising the Strategic Plan in September. There was also a discussion about reviewing existing activities on campus that support the goals and initiatives. It was also mentioned that the plan needs to be operationalized and connected at all levels of the campus.

V. Other

Bob reminded the group to talk with each other about who will be the officers for next year's committee; the group will also need some new members.

Submitted by Julie Bathke