

Strategic Planning & Budget Committee Minutes

March 4, 2015 – 3:00pm

Room: 9202

Chair: Guy Hamilton*

Vice-Chair: Samira Pardanani*

Note-taker: Julie Bathke*

Administrative/Exempt

Mary Kelemen*

Chris Melton*

Samira Pardanani*

David Pinter*

Veronica Zura*

Faculty

Shana Calaway*

Guy Hamilton*

Ernest Johnson*

Amy Kinsel*

Aura Rios-Erickson

Ex Officio

Bayta Maring*

Stuart Trippel*

Classified Staff

Jennifer Carnahan*

Paul Fernandez

Andrea Kuo*

Ann Martin-Cummins*

Linda Weir

Students

Justin Collins*

Konstantin Grinev*

Alicia Lewis

Stian Myraas*

Michelle Ogle*

Guests

*indicates attendance

- I. Approve minutes from meeting on February 18, 2015

The committee approved the minutes with a correction to the attendance. MSP Amy/Chris

- II. Discussion of aSAP Review Process

It was reported that the Dean Team will have the opportunity to review the aSAPs and discuss them with VPASA Bob Francis prior to ELT review. The deans will see the questions from SPBC and the submitter responses; however, they will not see the numerical or overall rankings from the subcommittees. It was noted that this is an additional outside process and the deans will provide their own assessment and rationale.

The group agreed that the online format was easy to use for the review process. There was a discussion about the budget worksheet; currently the worksheet cannot be revised. It was noted that some of the totals are not correct and at first glance may not give an accurate overall picture of the request. However, it was also noted that allowing submitters to change the budget worksheet may bring up more questions. It was agreed that submitters will use the comments box to explain any budget discrepancies. Guy, Samira, and Ann will update the budget worksheets that need significant revision prior to ELT review.

Bayta reviewed the scoring sheet and led a discussion on the assessment process. The group score will represent the group's perspective and will not necessarily be an average of the component scores.

Guy will set up a Canvas classroom for the committee. He will use this format to assign the second set of reviews for the subcommittees. The subcommittees will submit their scores using Canvas as well. Proposals that receive widely differing rankings from the review subcommittees will be discussed at the next meeting.

III. Open Comments

No additional comments were shared.

Submitted by Julie Bathke