

Strategic Planning & Budget Council Minutes
April 5, 2017 – 3:00pm
Room: 9202

Chair: Guy Hamilton*

Vice-Chair: Vacant

Note-taker: Julie Bathke*

Administrative/Exempt

Guy Hamilton*

Gary Kalbfleisch*

Louise Petruzzella*

TBD

TBD

Classified Staff

Jenifer Aydelotte*

Paul Fernandez*

Donna Langley*

Melissa Sanders

TBD

Faculty

Jordan Lee*

Katie Johansen*

Matthew Versdahl

Ginger Villanueva*

Tim Wright*

Students

TBD

TBD

TBD

TBD

TBD

Ex Officio

Bayta Maring*

Stuart Trippel*

Guests

*indicates attendance

I. Approval of minutes from March 15, 2017

The minutes were approved with the addition of one discussion point regarding the Strategic Plan. MSP Tim/Paul

II. Spring Innovation grant process / promotion

The group discussed ways to promote the Innovation Fund. Ideas suggested include: holding a workshop or drop-in office hours, posting an informational video, include information in employee orientation, and providing handouts/flyers at high engagement events. It was noted that the innovation fund website should include examples of funded proposals; Guy and Julie will work together to make this update.

III. Closing the Loop process Spring quarter – aSAP and Innovation grants

It was noted that Closing the Loop requests for 2016-17 and 2015-16 (if applicable) should be sent out the week of April 17th. The reporting for 2016-17 requests will be in the aSAP system, while previous years will be in Canvas. Guy shared that the results of the closing the loop reports will need to be posted publicly.

A new sub-committee for Innovation Fund Closing the Loop will be formed; Guy, Jordan, Paul and Gary will be on the sub-committee and will follow up with the funded proposals. This will be on the same timeline as aSAP closing the loop.

The group discussed the high degree of risk associated with innovation proposals and noted that even if a proposal is “unsuccessful,” there will be learning experiences and takeaways that can be informative for the college.

IV. Discussion – recommendations for aSAP process 17-18

Guy opened the discussion about the aSAP process and making recommendations to ET for next year. He shared that the deans have been looking at a separate process for tenure-track faculty positions, as these requests align with mission fulfillment and require a college-wide view of academic planning. It was also noted that the traditional hiring timeline for tenure-track faculty positions typically starts before the aSAP decisions are made.

The group also discussed their role in the upcoming anticipated requests from steering committees. There was a suggestion that there could be a mechanism for steering committees to request and receive funding in Fall quarter, instead of waiting until Spring.

V. ET updates

Stuart shared that ET will be reviewing the aSAP applications, including feedback from SPBC and Dean Team, at an upcoming meeting. He noted that the new allocation model lends some uncertainty to the budget forecasting process.

He added that the council will be asked to review a few of the college’s policies as part of a systematic review; Faculty Senate Council and College Council are also working on this. It was noted that the May 3rd meeting has “policy review” on the agenda.

Stuart noted that ET has not yet discussed potential changes to the aSAP process for next year, but he will bring it up and get their feedback.

There was also discussion about communicating between SPBC and the steering committees. There was a suggestion to have a steering committee rep serve on SPBC, or to have larger joint meetings once or twice a year.

VI. Open comments

No additional comments were shared.

Submitted by Julie Bathke