
NOTES

Operations Committee (OPCOM) Meeting

Tuesday ~ April 8, 2014
Boardroom

In Attendance

- Stephen Smith
- Alison Stevens
- Jim Hills
- Stuart Trippel
- Mary Kelemen
- Ann Garnsey-Harter
- Bob Francis
- Gillian Lewis
- Kathie Hunt
- Dan Fey
- Kim Thompson
- David Pinter
- Bayta Maring
- Kerry Fondren
- Lori Yonemitsu
- Karen Ehnat
- Veronica Zura
- Claire Murata
- Mark McVeety
- Bob Roehl
- Darlene Bakes
- Robin Blacksmith
- Jennifer Fenske
- Chris Melton
- Gary Kalbfleisch
- Steve Eskridge
- Yvonne Terrell-Powell
- Samira Pardanani

Announcements

Stephen Smith opened the meeting.

Darlene Bakes announced that the annual PCC Auction was coming up on April 18th at 5:30pm.

Robin Blacksmith announced that the next Building Evacuation Monitor training would take place on April 25th, and the ICS-100 training will take place on May 30th. Jim Hills added that the college will be transitioning to a new emergency alert system, Rave Alert.

Ann Garnsey-Harter informed the group that the Foundation recently received a significant contribution that will be used for nursing scholarships.

Kathie Hunt announced that SCC would be showing a Chinese film on April 16th. There will be two showings and a panel discussion. The film was partially shot in Seattle, and this event is part of the college's efforts to court SIFF and movie production companies to the area.

Bob Roehl reminded the group that the 3000 building would be under renovation for most of the summer. The small gym will mostly remain open during this time.

Yvonne Terrell-Powell spoke about the upcoming Community Read of the book *The Immortal Life of Henrietta Lacks*. This is a great opportunity for community engagement through weekly discussions and a blog.

David Pinter reported that the college has received Title III eligibility; funding should be announced in May, at which time the college will have about two months to apply for a grant.

Governor Jay Inslee will be visiting the campus sometime soon; the exact details are pending.

Noel-Levitz Student Satisfaction Survey

The Noel-Levitz Student Satisfaction Survey will be available beginning April 23rd. There will be a version for online-only students in addition to a version for on-campus students. Bayta Maring is leading this effort and will additionally be working with students to formulate some of the questions.

Retention Plan

Alison Stevens spoke about the five most urgent steps in the Retention Plan: Ask the Students, Listen to Faculty, First Year Experience, Welcome to College, and Check-in Week. This led to a discussion about marketing SCC's programs to current students, including the idea of a Majors Fair. There was also discussion about reaching students via open houses and orientations that are relevant to them.

Accreditation Team Formation

Bob Francis reported that the Accreditation Coordinating Committee will include the VPASA, the VPAS (or designated representative), the Director of Institutional Assessment, the Chair of Faculty Senate, and the Chair of the Strategic Planning/Budget Committee. Committee and Task Force formation will be discussed at College Council.

The Year 3 Report is due in September 2015.

aSAP Process

Bob Francis shared that the Strategic Planning/Budget Committee would begin reviewing the aSAP submissions on April 9th and finish by April 16th. On April 22nd, Bayta Maring will be leading the President's Cabinet on making solid recommendations on what should be funded. From there, the recommendations will go to the Board of Trustees.

Additional Comments

Yvonne Terrell-Powell announced that the On-Campus Food Drive will begin next week.

Kathie Hunt thanked Bob Roehl and his staff for their work in creating the Black Box Theater.

Stephen Smith reminded the group that the open forum for the second presidential candidate will take place on Friday in the PUB Main Dining Room.

Adjourn

Meeting adjourned 10:00 am

Submitted by Julie Bathke