



The Shoreline Office of Institutional Assessment and Data Management (IADM) will be sponsoring 3 – 5 faculty-led projects during the 2017-18 academic year. The projects will focus on “closing the loop” (see opposite page) with assessment; teams of faculty will “review, assess, reflect, and act” based on student learning outcomes for one course or series of courses.

Each project will be led by one faculty member, with the expectation that at least one additional faculty member (full- or part-time) will participate in the project. Faculty teams will attend a kick-off meeting during the first two weeks of November 2017, followed by regular meetings with the project lead and/or team members as needed according to the project timeline. The project lead and/or additional team members will also be responsible for:

- Presenting their work to the Learning Outcomes Assessment Steering Committee
- Holding a session at the Spring 2018 Shoreline Teaching and Learning Conference
- Writing a brief report about the project to be reviewed by the Learning Outcomes Assessment Steering Committee

IADM staff can provide the following support for each project as needed:

- Scheduling and facilitating meetings
- Developing and maintaining a project timeline
- Assisting with the design of data collection methodologies
- Analyzing and reporting on assessment data
- Documenting meeting sessions

The total amount of funding available is \$2,000 per project.

To apply, please email Bayta Maring (bmaring@shoreline.edu) with responses to the following questions:

1. Name and email of project lead
2. Names and emails of additional team members (if known)
3. Course or courses to be assessed
4. One to three paragraphs describing the project, addressing the following questions:
 - What led you to select this course or set of courses for this project?
 - Using the assessment cycle framework (see opposite page), please describe steps you have *already taken* (if applicable) to assess this/these course(s).
 - What additional steps will you need to take to “close the loop” in assessing this/these course(s)?
5. Project Budget: Note that preference will be given to projects that support the involvement of part-time faculty.

Applications are due **Monday, October 30th**. If your project is selected, you will be contacted by **Friday, November 3rd**.

Questions or comments? Please contact Bayta Maring, Director, Institutional Assessment and Data Management: 206-546-6949, bmaring@shoreline.edu.

