Strategic Planning & Budget Council Minutes
May 17, 2017 – 3:00pm
Room: 1101

Chair: Guy Hamilton*

Vice-Chair: Vacant

Note-taker: Julie Bathke*

Administrative/Exempt	**Classified Staff**	**Faculty**
Guy Hamilton*	Jenifer Aydelotte*	Jordan Lee*
Gary Kalbfleisch*	Paul Fernandez*	Katie Johansen
Louise Petruzzella	Donna Langley*	Matthew Versdahl
TBD	Melissa Sanders	Ginger Villanueva*
TBD	TBD	Tim Wright*

Students	**Ex Officio**	**Guests**
TBD	Bayta Maring*	
TBD	Stuart Trippel*	
TBD		*indicates attendance
TBD		
TBD		

I.   Approval of minutes from May 3, 2017

        The minutes were approved as presented.

II.   ET updates

        Stuart shared that the Executive Team is in the midst of the budget review process and is
        looking at aSAP proposals and operational requests. Innovation grant applications will be
        reviewed on May 23rd.

III.   Discussion – Strategic Plan strategies 2.F and 3.D

        The group conducted a "world café"- style brainstorming session around two strategies in
        the strategic plan:

        • 2.F: Develop and support innovation that serves our students and communities.
        • 3.D: Pursue and obtain sufficient resources to fulfill the College's mission, and
          allocate those resources effectively in order to ensure economic viability in the
          implementation of the strategic plan.

The group addressed the following questions, recording comments on flip charts:

- What are we doing well now in this area?
- What could we do better in this area?
- What opportunities do we have in this area?

The full results of the brainstorming session are attached.

IV.   Open comments

The group discussed the upcoming Closing the Loop reports and what information will be provided to ET. There was also discussion about how aSAPs fit into steering committee work; this will be a future topic of discussion. Points of discussion include whether a steering committee can be a sponsor and if those submissions should be given priority.

Submitted by Julie Bathke

Flip Chart notes

Strategy 2.F. – Develop and support innovation that serves our students and communities.

What are we doing well now in this area?

- System in place for submission of innovative proposals
- Professional development opportunities to support innovative teaching practices
- Increased promotion of innovation grant
- We're talking about improvement
- We have advisory boards (but what about advisory board about students?)

What opportunities do we have in this area?

- Publicize that we have innovation grants available
- Mentor people through the grant process
- Publicize successes of previous innovation grant awards
- Fund student projects
- Involve students more to generate ideas
- Working with steering committees
- Seek out recognition from external agencies for innovation
- Small size should make process more efficient
- Increase pro-d opportunities for people to learn about innovative practices at other schools/places
- External grant funding

What could we do better in this area?

- Assess needs
- Invite students and community to give input and get involved
- Build into lifecycle – physical environment / flex.
- Encourage risk taking, lower cost of failure
- Publicize funds (and good ideas that failed)
- Look more outside (funds) and partnerships (facilities)
- Go out to the community (outreach)
- Post previous successful innovation (either funded by Shoreline or other)
- Mentoring for people seeking to innovate
- Increase involvement campus-wide in generating innovative ideas
- Support innovation beyond just funding – also for implementing
- Increase student involvement
- Spreadsheet of proposals that shows what was requested and what got funded
- Increase promotion/marketing

<u>Strategy 3.D. – Pursue and obtain sufficient resources to fulfill the College's mission, and allocate those resources effectively in order to ensure economic viability in the implementation of this strategic plan.</u>

What are we doing well now in this area?

- aSAP process – robust and transparent for allocating funds
- aSAP process helps to obtain non-monetary resources – staff, equipment
- We have funds to allocate
- Improvement in the "closing the loop" process
- We have some advisory boards
- We have a grants office
- International student revenue provides flexible revenue

What opportunities do we have in this area?

- Steering committee's action plans are specific enough to identify alternate funding (grants)
- Partnerships with 4-year schools
- Find other resources (space, people) off campus through partnership – off-site educational opportunities
- Community outreach (ask advisory boards for innovation ideas)
- Subject matter expertise – reviewing aSAPs
- Grants office
- Lobby the state
- Ability to work with a 2-year budget
- Effectively monitor results and make changes

What could we do better in this area?

- Be better informed about College's finances (how it works)
- Allocate more time – more future forward
- Encourage (reword) more people in seeking outside funds (grants)
- Leverage outside partnerships
- Invite community to request funding (inclusion)
- Ask for community review in decision making process
- Increase involvement of advisory boards (industry partnerships)
- Strengthen community relationships to foster potential donors or alternate funding sources
- Support grant staffing more – both in staffing and collaboration
- Define the role of SPBC for working with other steering committees
- We need subject matter expertise in aSAP review to provide more background and context