

Strategic Planning & Budget Committee Minutes

June 4, 2014 – 3:00pm

Room: 9201

Chair: Bob Francis*

Vice-Chair: Lynette Peters*

Note-taker: Julie Bathke*

Administrative/Exempt

Bob Francis*
Gary Kalbfleisch*
Chris Melton*
Samira Pardanani*
Veronica Zura

Faculty

Shana Calaway*
Guy Hamilton*
Ernest Johnson*
Amy Kinsel*
Aura Rios-Erickson

Ex Officio

Bayta Maring*
Stuart Trippel*

Classified Staff

Jennifer Carnahan
Ann Martin-Cummins*
Lynette Peters*
Linda Weir*
(Vacant)

Students

Nick Begley
Dillinger James
Vimol Mok
Stephanie Olsen*
Ian Waller

*indicates attendance

- I. Approval of minutes from meeting on May 21, 2014

Minutes from the May 21, 2014 meeting were approved as presented.

- II. Membership for 14-15

Lynette reminded the group that if someone at the end of his/her first term wishes to continue for a second term, the appropriate union representative must be notified. This will need to be done by the end of Spring quarter.

- III. Review 2013-14 aSAP Reports

The group reviewed the feedback forms that were submitted by requestors/sponsors for the projects approved during last year's SAP process. Each item was assigned a status: Complete, On Track, Ended, Follow-up, or Withdrawn. The complete list and potential questions will be posted on the SPBC website.

The group provided some suggestions for future review processes:

- Include Amount Allocated, Amount Spent, and the Budget Number on the form
- For "On Track" requests, compare the remaining allocation to the remaining work
- Compare the impact of the project (as related to budget) to the total college budget

It was noted that "On Track" projects will require additional reporting to the committee.

IV. Have a Great Summer!

Submitted by Julie Bathke