
ALL-CAMPUS MEETING

Jan. 26, 2007

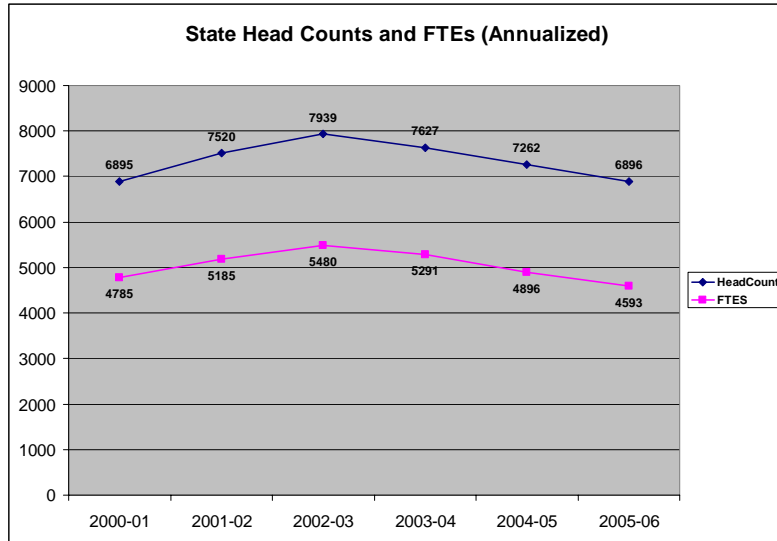
- Introduction and Context
- Critical Components of the Upcoming Budget
- VP Presentations
- Summary of Budget Discussions



What has brought us to this point today in our ongoing budget discussions?

- Enrollment issues of the past three years





What has brought us to this point today in our ongoing budget discussions?

- Enrollment issues of the past three years
 - Have pressured our budget because of the reduction in tuition collection
 - Caused us to plan our budgets and prepare the College over a longer period of time
 - Pushed the College to develop an integrated, unified approach to enrollment management



What has brought us to this point today in our ongoing budget discussions?

- Enrollment issues of the past three years
- Construction of a new facility – PUB
 - Student-driven and funded, College-supported project begun in 1989; moved forward in 1999
 - Requires the College to sign a Certificate of Participation (COP)
 - Payments on the PUB have begun and now must be covered by our general fund.



What has brought us to this point today in our ongoing budget discussions?

- Enrollment issues of the past three years
- Construction of a new facility – PUB
- Need to permanently reduce budget reductions from last year that were covered by allocations from our reserves





Goals of this budget exercise

- Maintain our mission and our excellence
- Continues to serve the greatest number of students
- Improve productivity and efficiency
- Provide an organizational structure that gives flexibility to grow future enrollment
- Respect our employees
- Result in decisions that benefit the institution as a whole and not individuals

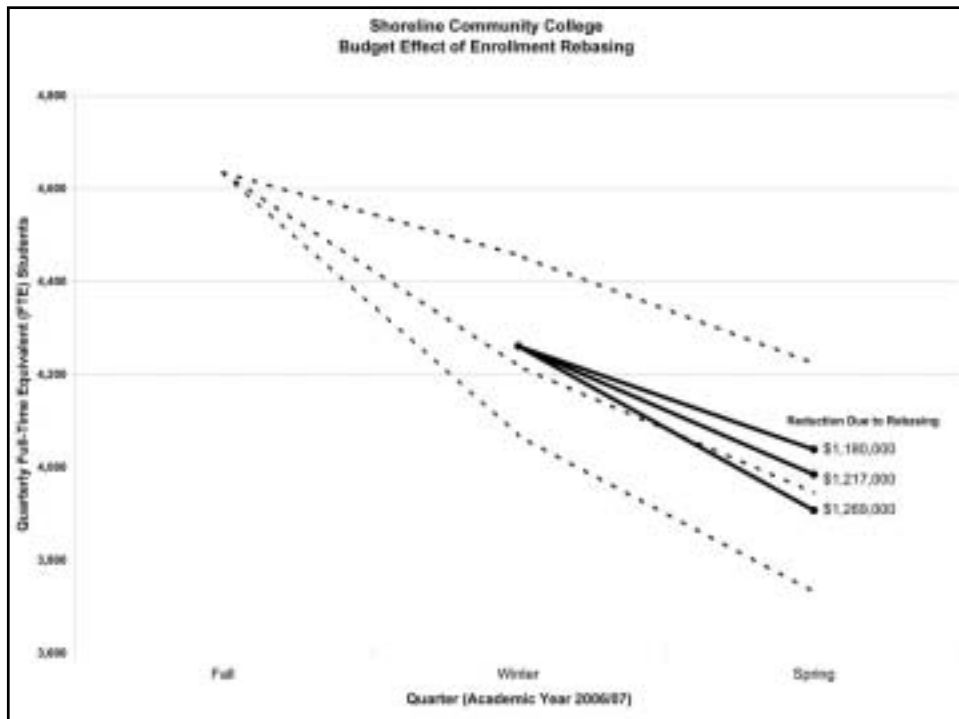


Importance of our meeting today

- One of the four pillars of my management style
 - Open and honest communications
 - Fair, reasonable & consistent treatment
 - Involving people affected by decisions
 - Accountability
- Build trust as we move forward with difficult challenges



Critical Components of our Budget



PUB Certificate of Participation (COP)



Our budgeting process



- At the time, we assumed that our reduction from the State Board could be up to \$1.8 million.
- As a starting point, each area VP was asked to identify cuts equal to their approximate % of total budget

| | | |
|---------------------|-----|-------------|
| Academic Affairs | 65% | \$1,105,000 |
| Student Services | 12% | \$215,000 |
| Administrative Svcs | | |
| and all other | 23% | \$432,000 |



Area vice presidents developed recommendations

- Academic Affairs
- Student Services
- Administrative Services



Shoreline Community College Summary of Budget Adjustments for Fiscal Year 2007/08

Reductions needed due to:

| | |
|---|---------------------|
| Rebasing of enrollment-based allocation from State Board | \$ 1,217,000 |
| Institutionalization of 2006/07 expenses met by one-time Board allocation (net) | 85,000 |
| Debt service on PUB certificate of participation not included in budget | <u>1,148,000</u> |
| | <u>\$ 2,450,000</u> |

Reductions met by:

| | | |
|--|---------------------|-----|
| Reductions to area budgets | | |
| Instruction | \$ 1,122,000 | 67% |
| Student services | 196,000 | 12% |
| Administration | <u>348,000</u> | 21% |
| Total reductions to area budgets | \$ 1,665,000 | |
| Funds from student government for PUB debt service | <u>786,000</u> | |
| | <u>\$ 2,451,000</u> | |

Summary of Headcount Reductions

| <i>Classification</i> | <i>No. of Employees</i> | <i>% of Employees</i> |
|-----------------------|-------------------------|-----------------------|
| Classified | 8 | 4.6% |
| Faculty | 6 | 4.0% |
| Exempt | 2 | 3.3% |



Where do we go from here?



Timeline/Key Meeting Dates

| | |
|----------|--|
| Oct. '06 | All Campus meeting |
| Nov. '06 | Budget Committee – Voluntary hiring freeze |
| Jan 9 | PLT meets to review campus recommendations |
| Jan. 18 | OpCom Training from EAP |
| Jan. 19 | PLT meets with Budget |
| Jan. 24 | OpCom Review by President |
| Jan. 24 | President and VP HR/ER meet with union reps |
| Jan. 24 | Board of Trustees Meeting |
| Jan. 26 | All campus meeting to share budget process |
| Jan. 31 | President and VP HR/ER meets with WFSE and Faculty reps |
| Feb. 1 | President, VP HR/ER, VP AA or VP SS meet with affected personnel/EAP Tentative |
| Feb. 2 | All Campus Meeting |
| Feb/Mar | Possible formation of restructure task force |
| Mar 30 | Restructure task force completes work |

Questions