

## S U M M A R Y

Present: Rosie Bellert, Kim Cambern, Ashley Cowan, DuValle Daniel, Fikru Diro, Ann Garnsey-Harter, Barb Kristek, Winston Lee, Sasha Malinsky, Ann Martin-Cummins, Stephanie (Giang) Nguyen, Jerry Owens, Leah Pearce, Leslie Potter-Henderson, Cheryl Roberts, Nirmala Savage, Dhalu Sherpa, Stephen Smith

Not in Attendance: Lianne Almughirah, Kristia Handojo, Brigitte Kidd

Chair & Vice Chair: Ashley Cowan and Jerry Owens  
(March 1, 2016 Meeting: Chaired by Ashley Cowan)

Recorder: Lori Yonemitsu

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## CHANGES TO MARCH 1, 2016 AGENDA

***By a thumbs-up consensus, the Council approved the March 1, 2016 agenda as written.***

## REVIEW & APPROVAL OF FEBRUARY 2, 2016 MEETING SUMMARY

The meeting summary of February 2, 2016 will be adjusted to reflect that DuValle Daniel was not in attendance at the February 2<sup>nd</sup> meeting.

***By a thumbs-up consensus, the Council approved the February 2, 2016 meeting summary as amended.***

## OPEN COMMENT PERIOD

Ashley communicated that she was stepping down as the College Council's 2015 – 2016 Chair.

## NOMINATION OF CHAIR

Nominations for a new Chair were opened.

DuValle Daniel nominated Jerry Owens to serve as the College Council's Chair.

Stephen Smith seconded the nomination.

***By a thumbs-up consensus, the Council approved Jerry Owens as the College Council's Chair.***

**For discussion at a future College Council Meeting: Nominating and electing a Vice Chair.**

## SPRING MEETING SCHEDULE

The College Council reviewed and discussed the *College Council Work Schedule for Spring Term 2016*.

POLICY REVIEW

College Council Sponsor and President Cheryl Roberts clarified that the College Council would be reviewing and discussing College Policies and that Procedures (or Procedural Guidelines) are revised by the respective individuals and/or areas with the content area expertise tied to a specific policy.

Policy 3804 (Meals and/or Light Refreshments)

Executive Director for Budget/Capital Dawn Vinberg provided an overview of Policy 3804 (Meals and/or Light Refreshments) and answered questions from members of the College Council regarding Policy 3804.

**For review, discussion & action at a future College Council Meeting: Updated Policy 3804 draft containing proposed revisions.**

Policy 3810 (Use of Vending Machine Proceeds on College Owned or Operated Facilities)

Executive Director for Business & Student Support Services Stuart Trippel provided an overview of Policy 3810 (Use of Vending Machine Proceeds on College Owned or Operated Facilities) and answered questions from members of the College Council regarding Policy 3810.

Stuart noted that Policy 3810 has not been utilized since approximately 2007 and recommended that it be eliminated.

***By a thumbs-up consensus, the Council approved the elimination of Policy 3810 (Use of Vending Machine Proceeds on College Owned or Operated Facilities).***

Policy 4113 (Sexual Harassment)

College Council member and Vice President for Human Resources & Legal Affairs Stephen Smith provided an overview of Policy 4113 (Sexual Harassment), the policy's linkages with Title IX and answered questions from members of the College Council regarding Policy 4113 as well as Title IX.

Stephen noted that Policy 4113 and its Procedural Guidelines is in the midst of being reworked.

**○The College Council did not take any action on Policy 4113 at its meeting of March 1, 2016.○**

END OF QUARTER REVIEW

The end of quarter discussion included:

- Acknowledgement that meetings have become much more efficient.
- The benefits of having and utilizing the *Policy Process* template.
- A review of the agenda items for the Tuesday, April 5, 2016 meeting.

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DISTRICT NUMBER SEVEN  
March 1, 2016  
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ADJOURNMENT

The meeting adjourned at 3:30 PM.

NEXT MEETING

Tuesday, April 5, 2016 ▪ 2:30 – 4:30 PM ▪ Board Room